

## **Report to Council**

**Subject:** Proposed amendment to the Constitution: Substitutions at Committees

**Date:** 16 July 2014

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### **1. Purpose of the Report**

To seek approval for an amendment to the Constitution which will permit substitutions at some Committees and Sub-Committees.

### **2. Background**

Members will recall that the attached report (Appendix 1) was presented to the Council meeting on 9 April 2014 recommending changes to the Council's Procedural Standing Orders. In view of the operation of Standing Order 29, consideration of the report was adjourned without discussion to the next ordinary meeting of the Council.

### **3. Proposal**

It is proposed that the Council agrees a procedure to enable substitutions at Committee meetings.

### **4. Resource Implications**

None arising from this report.

### **5. Recommendation**

**It is recommended that**

- 5.1 Council approves the adoption of a procedural standing order to allow the appointment of substitute members to some Committees and Sub-Committees.
- 5.2 The Council Solicitor and Monitoring Officer is authorised to make the appropriate amendments to the Constitution to incorporate the Standing Order.